

TIPS FOR VOLUNTEERS

PLEASE arrive on time for your scheduled shift. Each morning your house leader will assign tasks and provide training as needed. When volunteers are late, this process needs to be repeated, which slows the build significantly.

If you are unable to attend your scheduled shift, please call your group's Volunteer/Events Manager as soon as possible so they can find a replacement. It really does matter if you sign up and don't show up...or if you arrive late and/or leave early.

WAIVERS

Signed waivers are required for all Habitat volunteers for each build.

Be sure to list any allergies on your waiver.

Your emergency contact information should include both the contact's home phone and the number where they can be reached during the hours you are scheduled to work.

YOUTH RESTRICTIONS

Due to Federal Child Welfare Laws, OSHA requirements and Habitat's insurance contract...

- No youth under the age of 16 will be permitted on the work site.** (This includes the registration tent.)
- Parents/Guardians must sign waivers for youth between the ages of 16 and 17.
- Volunteers must be 18 or over to participate in roofing, operation of power tools, and use of scaffolding.
- Absolutely no exceptions will be made...please don't ask us!**

REGISTRATION

Even though you will only need to complete one waiver for each build, we ask that you sign-in at the registration tent each day before going to the work site. Please wear your name tag and registration bracelet at all times.

SAFETY

Safety is our first priority -- and it is everyone's responsibility. Please be sure you have read and understand the safety guidelines printed on the Habitat waiver before arriving at the work site.

If you see a situation that appears unsafe, it probably is. Please inform a Habitat staff person or your house leader immediately. Anyone who does not follow the safety guidelines will be asked to leave the work site

Do not leave valuables in your car. Put your purse/wallet in your trunk before you leave home... not at the work site. If possible, arrive at the site with a friend(s) to walk with you the short distance from the parking lot to the build site.

Be sure to drink lots of water and do not over exert yourself. Heat exhaustion/stroke can happen very quickly and can be very serious.

FIRST AID STATION

The first aid station is located in the registration tent. A volunteer or staff person who is first aid and CPR certified will be on site at all times.

WHAT TO BRING

We strongly recommend that you bring your own gloves. While we do have a limited supply, it is important that you have a good fit...plus it is much more sanitary! It is also helpful to bring a pencil, tool belt or nail apron, tape measure and hammer. On painting days, it is helpful to bring rags, paint brushes and/or rollers and a container for your paint (coffee cans work well). On landscaping day we can always use extra rakes, brooms, shovels, and general gardening tools.

Please do not bring power tools!

PARKING

Please leave all valuables at home. We do not have a place at the site where we can store them. If you need to put any items in your trunk, do so before you leave home...not at the site.

Parking is limited...carpool if at all possible.

RECYCLING

Please help us maintain a safe and earth-friendly work-site by keeping the work-site free of trash and by discarding cans and bottles in the designated recycling containers.

REFRESHMENTS

Habitat will provide coffee, bottled water, soft drinks and breakfast bars. Lunch is served at 12:00pm.

RAIN DELAY OR CANCELLATION

For weather updates, please call 761-4771 ext. 321.

BEFORE YOU LEAVE...

Please return Habitat's tools to the toolbox assigned to your group upon completion of your shift. Paint brushes and rollers should be cleaned and rinsed before returning them to the toolbox.